# NSLP Equipment Assistance Grant Quick Reference

#### Notification

- $_{\odot}\,$  Email notification is sent to the Superintendent and Child Nutrition Director.
- The email notification of eligibility to apply is not a notice of award.
- SFAs that did not receive an email link to the application are ineligible or all sites are ineligible for the grant.

### Eligibility

- Site is an active, in good standing, participant in the National School Lunch Program (NSLP), the School Breakfast Program (SBP), or the Seamless Summer Option (SSO) program.
- Active status is based on the 2021-2020 school year.
- Site is not eligible if claims were not submitted.
- New 22-23 sites are not eligible.
- $\circ$  Your district's net cash resources must be less than 3 months of operating expenses.
- o Only sites that have not received a prior NSLP equipment grant will be considered.

## Application

- Clear your web browser cache before you enter the application.
- $_{\odot}\,$  You must apply by the deadline through SquareMeals.org for consideration.
- Applications will not be accepted after the posted deadline.
- Passwords for the application are sent to the Superintendent and Child Nutrition Director.
- o Applications will be scored competitively.
- $_{\odot}\,$  You will be notified after the application closes only if you receive an award.

## Equipment

- Equipment must be valued at \$1,000 or greater, per item.
- $\circ\,$  Research prices for the intended equipment to ensure reasonable estimates.
- $_{\odot}\,$  Do not send TDA a copy of vendor quotes or price sheets.
- o Equipment purchased before the published award date will not be eligible for reimbursement.
- Each piece of equipment will be rated independently.
- If selected for an award, your district will be reimbursed the lesser of the invoice amount or the maximum award amount, per item.
- $_{\odot}\,$  The equipment type, site, and maximum award amount may not be substituted.
- o Your district must follow any applicable local, state, and federal procurement rules.



Food and Nutrition Division National School Lunch Program



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